

MINUTES
S.C. Board of Architectural Examiners
9:30 a.m., November 5, 2025
Synergy Business Park, Kingtree Building
110 Centerview Drive, Low Country Conference Room
Columbia, SC

Meeting Called to Order

William Wes Lyles, Chairperson, called the meeting to order at 9:40 a.m. Other members participating were Amanda Green, J. Sanders Tate, James Stevens, Jr., and Anthony Lawrence.

Staff members participating in this meeting included Lenora Addison-Miles, Board Executive; Kenesha Wilson, Program Coordinator; Ely Grote, Advice Counsel; Alexis Bell, Disciplinary Counsel and Charles Turkal, Investigator.

Cathy Boone (Creel Court Reporting) served as the court reporter.

Statement of Public Notice

Mr. Lyles announced that public notice of this meeting was properly posted at the S. C. Board of Architectural Examiners office, Synergy Business Park, Kingtree Building, on the board website, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

Approval of Agenda

Motion: Mr. Tate made a motion to approve the agenda as submitted. Mr. Lawrence seconded the motion which carried unanimously.

Approval of the May 7, 2025 Conference Call Meeting Minutes

Motion: Mr. Stevens made a motion to approve the May 7, 2025 minutes as submitted. Mr. Tate seconded the motion which carried unanimously.

Approval of Excused Absences

Mr. Allen was not present.

Motion: Ms. Green made a motion to defer voting until the next meeting. Mr. Tate seconded the motion which carried unanimously.

Reports

Office of Investigations and Enforcement Report

Mr. Turkal provided the OIE report. From January 2, 2025 to November 3, 2025 there were a total of 17 complaints received; two active investigations and three cases closed. The board accepted this as information.

Investigative Review Conference Report

The September 2, 2025 IRC recommended one case for dismissal, two cases for formal complaints, and one letter of caution.

Motion: Mr. Tate made a motion to approve the IRC report as presented. Mr. Lawrence seconded the motion which carried unanimously.

The September 17, 2025 IRC recommended one case for dismissal.

Motion: Mr. Lawrence made a motion to approve the IRC report as presented. Mr. Stevens seconded the motion which carried unanimously.

Office of Disciplinary Counsel Report

Alexis Bell presented the ODC report. As of October 27, 2025, seven (7) cases are open, one (1) pending hearings and agreements, one (1) closed since the last meeting and eight (8) closed since January 1, 2025. The board accepted this as information.

Board Executive's Report

Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 8/21/2025

Credential	Description	Count
AR	Architect	5017
ARA	Partnership Firm	9
ARB	Business Corporation Firm	101
ARC	Professional Association Firm	56
ARD	Sole Proprietor Firm	16
ARF	Firms	1657
	Subt Total	6856

Number of Active Credentials by Prefix and Subcategory
Board: ARCHITECT
as of 11/3/2025

Credential	Description	Count
AR	Architect	4777
ARA	Partnership Firm	9
ARB	Business Corporation Firm	100
ARC	Professional Association Firm	56
ARD	Sole Proprietor Firm	16
ARF	Firms	1652
	Sub Total	6609

Financial Report

The board accepted as information the September 2025 financial reports.

Board Reports

There were no board member reports.

Disciplinary Hearing

The Board held a hearing in Case 2024-26 (MOA). This matter was recorded by a court reporter to provide a verbatim transcript should one be necessary.

Motion: Mr. Tate made a motion to enter executive session for legal advice. Mr. Stevens seconded the motion which carried unanimously.

Motion: Mr. Lawrence made a motion to exit executive session. Mr. Tate seconded the motion which carried unanimously.

Motion: Ms. Green made a motion in consideration of the mitigating circumstances submitted in this matter, that the board accept the MOA, with the exception of one asserted violation, and issue a private reprimand with no fines or costs. Mr. Tate seconded the motion which carried unanimously.

New Business

Board of Architectural Examiners

Board Meeting

November 5, 2025

NCARB Mutual Recognition Agreements with Canada and South Africa

The Board reviewed the new NCARB Mutual Recognition Agreements with Canada and South Africa. The agreements were ratified by the NCARB membership during the annual business meeting in Scottsdale.

Motion: Mr. Tate made a motion to accept the agreements. Mr. Stevens seconded the motion which carried unanimously.

2026 Board Meeting Dates

The 2026 meeting dates are January 21, May 6, September 16 and November 4.

Motion: Mr. Lawrence made a motion to accept the 2026 meeting dates. Ms. Green seconded the motion which carried unanimously.

Funding Request

AIA/SC New Architects Luncheon & Keynote Address

The Board considered a request, for \$5,000, for the AIA/SC new architect luncheon and keynote address scheduled for April 30th in Charleston.

Motion: Mr. Stevens made a motion to approve the request. Mr. Lawrence seconded the motion which carried unanimously.

Discussion regarding the event ensued. It was noted the total amount for the event is \$10,000.

Motion: Mr. Stevens made a motion to increase approval to \$8,000. Mr. Tate seconded the motion which carried unanimously.

Unfinished Business

No unfinished business this meeting.

Public Comments

No public comments

The next meeting of the SC Board of Architectural Examiners is January 21, 2026.

Motion: Mr. Tate made a motion to adjourn the meeting. Mr. Lawrence seconded the motion which carried unanimously. The meeting adjourned at 10:45 a.m.

Respectfully submitted: Lenora Addison-Miles, Board Executive